

MINUTES OF MEETING OF BOARD OF DIRECTORS  
December 19, 2018

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 152

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The Board of Directors (the "Board") of Harris County Municipal Utility District No. 152 (the "District") met in regular session, open to the public, at the offices of Norton Rose Fulbright US LLP, at 1301 McKinney, Suite 5100, Houston, Texas at 11:30 a.m. on Wednesday, December 19, 2018, whereupon the roll was called of the members of the Board, to wit:

Charlie Crocker, President  
Ernest Bezdek, Vice President  
Andrew Galeucia, Secretary  
Asdrubal "Dru" Gutierrez, Assistant Secretary  
*Vacant*, Assistant Secretary

**Persons Attending.** All members of the Board were present. Also attending all or parts of the meeting were Mr. Lizandro Campos of Wheeler & Associates, tax assessor and collector for the District; Mr. Allen Jenkins of Inframark, LLC, operator for the District; Ms. Karrie Kay of Myrtle Cruz, Inc., bookkeeper for the District; Mr. Brian Gerould of IDS Engineering Group ("IDS"), engineer for the District; Ms. Kathleen Ellison and Ms. Jaquice Horton of Norton Rose Fulbright US LLP ("NRF"), attorneys for the District; and Mr. Curtis McMinn, District resident.

**Call to Order.** The President called the meeting to order and, in accordance with notice posted pursuant to law, copies of the certificates of posting of which are attached hereto as Exhibit "A," the following business was transacted:

1. **Qualify Director and Appoint as Assistant Secretary.** Upon motion by Director Gutierrez, seconded by Director Galeucia, after full discussion and the question being put to the Board, the Board voted unanimously to appoint Mr. McMinn to fill the vacancy on the Board. Mr. McMinn then executed his oath of office and statement of appoint officer, qualifying him to serve. It was the consensus of the Board that Director McMinn serve as Assistant Secretary.

2. **Approve regular meeting minutes of November 28, 2018.** The Board considered the proposed minutes of the regular meeting of November 28, 2018, previously distributed to the Board. Upon motion by Director Bezdek, seconded by Director Galeucia, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of November 28, 2018, as presented.

3. **Public Comments.** There were no public comments.

4. **Discuss dedicating Water Plant 1.** Director Bezdek reported that he still conducting research and preparing a cost estimate for the installation of the dedication plaque. Discussion ensued regarding informational details to be included on the plaque and the meeting location for the unveiling ceremony.

5. **Review Tax Assessor and Collector's report and authorize payment of bills.** The President recognized Mr. Campos, who presented to and reviewed with the Board the Tax Assessor and Collector's Report for the month of November 2018, a copy of which is attached hereto as "*Exhibit B.*" Mr. Campos noted that 5.2% of the District's 2018 taxes had been collected as of the meeting date.

Upon motion by Director Gutierrez, seconded by Director Bezdek, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Tax Assessor and Collector's Report and to authorize payment of check numbers 3961 to 3965 from the Tax Account to the persons, in the amounts, and for the purposes listed in the report.

6. **Review Bookkeeper's Report, approve investment report, and authorize payment of bills.** The President recognized Ms. Kay, who presented to and reviewed with the Board the Bookkeeper's Report, investment report, and a report on District deposits and pledged securities, copies of which are attached hereto as "*Exhibit C.*"

Upon motion by Director Bezdek, seconded by Director Galeucia, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Bookkeeper's Report, to approve the Investment Report, and to authorize payment of check numbers 9218 through 9240 from the General Operating Account to the persons, in the amounts, and for the purposes listed in such report.

7. **Discuss allocation of SPA moneys.** The President opened discussion to possible uses of SPA moneys fund. Discussion ensued.

The Board discussed allotting funds towards building additional sidewalks. Discussion ensued regarding necessary approvals. Director Gutierrez said he would check with the Timbers Elementary School principal and Director Bezdek said he would check with the homeowner's association regarding the placement of sidewalks. Mr. Gerould reported on an estimate for the cost of constructing sidewalks on the north and west side of the Timbers Elementary School.

President Crocker discussed allotting funds towards building weather stations. Discussion ensued regarding collaboration with local schools.

There was no action taken at this time.

8. **Review Operations, authorize repairs, conduct hearing and terminate delinquent accounts.** The President recognized Mr. Jenkins, who presented to and reviewed with the Board the Operations Report for the month of November 2018, a copy of which is attached hereto as "*Exhibit D.*"

Mr. Jenkins reported on issues raised by Mr. Armando Almeid of 6722 Dawn Star. Discussion ensued regarding Mr. Almeid's request for the District to repair damages to his house. Upon motion by Director Gutierrez, seconded by Director Bezdek, after full discussion and the question being put to the Board, the Board voted unanimously to direct the operator to televise the District's sanitary line.

Mr. Jenkins reported on 7114 Fountain Lilly, stating that on November 3, 2018, the cut tap

lines were exposed, removed, and replaced. He reported that the area was backfilled and cleaned.

Mr. Jenkins reported on 18927 Yaupon Trail, stating that on November 12, 2018, the area was leveled and the sod replaced after waterline repairs.

Mr. Jenkins reported on maintenance at Water Plant No. 1, stating that the 2" air release valve on the well was disassembled, cleaned, reinstalled, and placed back in service on November 16, 2018.

Mr. Jenkins reported on maintenance at Water Plant No. 1, stating that on November 27, 2018, materials were purchased and the bulb seat on the 2" air release valve was replaced.

Mr. Jenkins reported that well performance testing was conducted at Water Plant No. 1 on November 27, 2018.

Mr. Jenkins reported that well performance testing was conducted at Water Plant No. 2 on November 27, 2018.

Mr. Jenkins reported he obtained mowing proposals from two other contractors but there was no significant savings from the current mowing contractor. The Board decided to retain the current mowing contractor.

Upon motion by Director Gutierrez, seconded by Director Bezdek, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Operations Report, send accounts totaling \$1,965.86 to collections, and terminate the delinquent accounts in accordance with the Rate Order.

9. **Discuss and take any necessary action regarding the District's rate order.** Upon motion by Director Gutierrez, seconded by Director Bezdek, after full discussion and the question being put to the Board, the Board voted unanimously to defer action on this item.

10. **Consider Emergency Water Service Fee Assessed Under Contract With HCMUD 153 Dated December 18, 2013 (\$1.00/1,000 Gal + WHCRWA Fee).** Ms. Ellison notified the Board that according to the emergency interconnect agreement between the District and HCMUD 153, the parties are entitled to adjust the emergency water service fee five years after execution of the contract. She asked the Board if it wanted to adjust the fee. Discussion ensued. Upon motion by Director Bezdek, seconded by Director Gutierrez, after full discussion and the question being put to the Board, the Board voted unanimously to retain the current fee.

11. **Review Engineer's Report and authorize time extension requests, pay estimates, and change orders for pending contracts.** The President recognized Mr. Gerould, who presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as "*Exhibit E.*"

Mr. Gerould reported on the Sanitary Sewer Rehabilitation, stating that the contractor is set to complete the final repair this week. He stated that the manhole that was thought to be located last month was incorrect and that the correct manhole was found.

Mr. Gerould reported on Water Well No. 1 at Water Plant No. 1. Mr. Gerould stated that the information concerning the last well rehabilitation in 2002 had been located. He stated that public advertisement of the rehabilitation will begin December 20, 2018, and a recommendation of the award will be presented during the Board meeting in January.

Mr. Gerould reported on the cost estimate of constructing sidewalks at Timbers Elementary School. He estimated that it would cost about \$30,000.00 to build the sidewalks on the north and west side of the campus.

Upon motion by Director Bezdek seconded by Director Galeucia, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Engineer's Report.

12. **Authorize capacity commitments.** There were no capacity requests.

13. **Discuss and take necessary action in connection with District website.** Director Galeucia reviewed website analytics with the Board.

14. **Other Reports.** Director Bezdek proposed the Board schedule tour of the sewer plant with the District operator in January or February. Mr. Jenkins said he will present several possible dates for the tour for the Board's approval.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

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The above and foregoing minutes were passed and approved by the Board of Directors on January 23<sup>th</sup>, 2019.

  
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President, Board of Directors

  
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Secretary, Board of Directors

(DISTRICT SEAL)