

MINUTES OF MEETING OF BOARD OF DIRECTORS  
October 24, 2018

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 152

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The Board of Directors (the "Board") of Harris County Municipal Utility District No. 152 (the "District") met in regular session, open to the public, at the offices of Norton Rose Fulbright US LLP, at 1301 McKinney, Suite 5100, Houston, Texas at 11:30 a.m. on Wednesday, October 24, 2018, whereupon the roll was called of the members of the Board, to wit:

Charlie Crocker, President  
Ernest Bezdek, Vice President  
Andrew Galeucia, Assistant Secretary  
Asdrubal "Dru" Gutierrez, Assistant Secretary  
Vacancy

**Persons Attending.** All members of the Board were present except Director Bezdek. Also attending all or parts of the meeting were Mr. Lizandro Campos of Wheeler & Associates, tax assessor and collector for the District; Mr. Allen Jenkins of Inframark, LLC, operator for the District; Ms. Karrie Kay of Myrtle Cruz, Inc., bookkeeper for the District; Mr. Brian Gerould of IDS Engineering Group ("IDS"), engineer for the District; and Ms. Kathleen Ellison and Ms. Erika Smiley of Norton Rose Fulbright US LLP ("NRF"), attorneys for the District.

**Call to Order.** The President called the meeting to order and, in accordance with notice posted pursuant to law, copies of the certificates of posting of which are attached hereto as Exhibit "A," the following business was transacted:

1. **Approve regular meeting minutes of September 26, 2018.** The Board considered the proposed minutes of the regular meeting of September 26, 2018, previously distributed to the Board. Upon motion by Director Gutierrez, seconded by Director Galeucia, after full discussion and the question being put to the Board, the Board voted unanimously approve the minutes of the regular meeting of September 26, 2018.
2. **Public Comments.** There were no public comments.
3. **Review Tax Assessor and Collector's report and authorize payment of bills.** The President recognized Mr. Campos, who presented to and reviewed with the Board the Tax Assessor and Collector's Report for the month of September 2018, a copy of which is attached hereto as *Exhibit B*. Mr. Campos noted that 99.27% of the District's 2017 taxes had been collected as of the meeting date.

Mr. Campos said that personal property accounts cannot be collected after four years and asked the Board to authorize moving such accounts to the uncollectible roll. Upon motion by Director Galeucia, seconded by Director Gutierrez, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Tax Assessor and Collector's Report, to write off the personal property accounts outstanding for more than four years and transfer them to the uncollectible roll, and to authorize payment of check numbers 3948 to 3950 from the Tax Account to the persons, in the

amounts, and for the purposes listed in the report.

4. **Review Bookkeeper's Report, approve investment report, and authorize payment of bills.** The President recognized Ms. Kay, who presented to and reviewed with the Board the Bookkeeper's Report, investment report, and a report on District deposits and pledged securities, copies of which are attached hereto as *Exhibit C*.

Ms. Kay reported that the CD at Central Bank was renewed.

Upon motion by Director Galeucia, seconded by Director Gutierrez, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Bookkeeper's Report, to approve the Investment Report, and to authorize payment of check numbers 9184 through 9200 from the General Operating Account to the persons, in the amounts, and for the purposes listed in such report.

5. **Discuss allocation of SPA moneys.** The Board discussed using SPA moneys for community projects. It was the consensus of the Board to bring ideas for using SPA moneys to the November meeting.

6. **Review Operations, authorize repairs, conduct hearing and terminate delinquent accounts.** The President recognized Mr. Jenkins, who presented to and reviewed with the Board the Operations Report for the month of September 2018, a copy of which is attached hereto as *Exhibit D*. Mr. Jenkins stated the accountability percentage for the period from August 22, 2018 to September 20, 2018 was 96.22% without flushing and 96.35% with flushing. He asked the Board to authorize Inframark to send accounts totaling \$532.75 to collections and to write off an account totaling \$0.04. Mr. Jenkins said the grinder on the lift station is being replaced.

Mr. Jenkins reported that a resident requested a bill adjustment of \$155 because he had abnormally high usage due to a cracked sprinkler head. Discussion ensued. Director Galeucia requested that Inframark provide the Board with historical data from other homeowners with irrigation systems to compare the usage. The Board deferred action.

Mr. Jenkins reported that the valve survey indicated approximately 120 valves need to be repaired for a cost of \$40 per valve, totaling \$4,800. He requested the Board approve the repairs. Mr. Jenkins recommended the Board approve preventative maintenance for 215 hydrants throughout the District for a cost of \$40 per hydrant, totaling \$8,600.

After inquiry from the Board, Mr. Jenkins stated Inframark will provide the Board with mowing invoices.

Upon motion by Director Galeucia, seconded by Director Gutierrez, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Operations Report, approve valve repairs in the amount of \$4,800, approve preventative maintenance for hydrants in the amount of \$8,600, send accounts totaling \$532.75 to collections, write off an account totaling \$0.04, and terminate the delinquent accounts in accordance with the Rate Order.

7. **Discuss and take any necessary action regarding the District's rate order.** No action was taken on this item.

**8. Review Engineer's Report and authorize time extension requests, pay estimates, and change orders for pending contracts.** The President recognized Mr. Gerould, who presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as *Exhibit E*.

Mr. Gerould reported on the Sanitary Sewer Rehabilitation, stating that the notification to proceed was issued on October 1<sup>st</sup> and the contractor has completed all but one of the repairs. He stated that there were no requests for payment this period.

Mr. Gerould reported that the District received a second submittal for the West Lake Houston AL & IL Facility. He stated that everything appears to be in order but they are working on a cross use agreement to utilize the sanitary sewer that crosses the street on the adjacent property.

Upon motion by Director Galeucia, seconded by Director Gutierrez, after full discussion and the question being put to the Board, the Board voted unanimously to approve the Engineer's Report.

**9. Authorize capacity commitments.** There were no capacity requests.

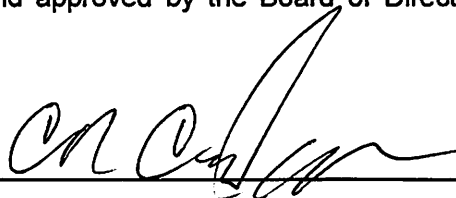
**10. Discuss and take necessary action regarding appointment of new director.** No action was taken on this item.

**11. Discuss and take necessary action in connection with District website.** Director Galeucia reviewed website analytics with the Board.

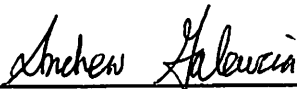
THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

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The above and foregoing minutes were passed and approved by the Board of Directors on November 28, 2018



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President, Board of Directors



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Secretary, Board of Directors

(DISTRICT SEAL)